**NSW Government Legal Services Panel**

**Conflict Clearance/Notification**

**Panel Firm:**

*[Insert Panel Firm Name]*

**Relevant Entity and Project (if applicable/known):**

*[Insert Relevant Entity/Government Agency Name] – [insert Project name]*

*If more than one Entity, have they also been notified?*

**Client:**

*[Insert Client name – the party you are acting for]*

**Nature/Circumstances of Conflict:**

*[Insert description of proposed matter and nature/circumstances of actual/potential conflict]*

*Are you acting for any other party involved in the Project? Do you have knowledge of an Agency’s negotiating strategy or know how that creates a conflict or perception of conflict?*

*For Sub Panel 1 matters, (this includes acting for upstream (financiers/equity participants) and downstream (designers, contractors, operators) parties.*

| Question | Answer |
| --- | --- |
| Does the matter involve an Area of Law in which the Firm is appointed to on the Panel?  If so, under what Sub Panel and Area of Law? | Yes  No  If Yes, what Sub Panel and Area of Law? |
| Is the conflict of interest actual, potential or perceived? | Actual  Potential  Perceived |
| Who in the Firm proposes to act on the matter | *[Example Anna Smith, Senior Associate, Joe White, Partner (NP), Lucy Ewing, Special Counsel (NP)]* |
| Pursuant to Schedule 4 -Conflict Management Guideline for Legal and Commercial Conflicts of the Panel Rules, please confirm that you have information barriers in place to protect access to or disclosure of the relevant Agency’s information or documents? | Yes  No  If Yes, please provide a copy of your protocol |