

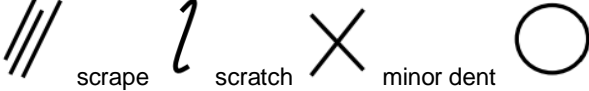
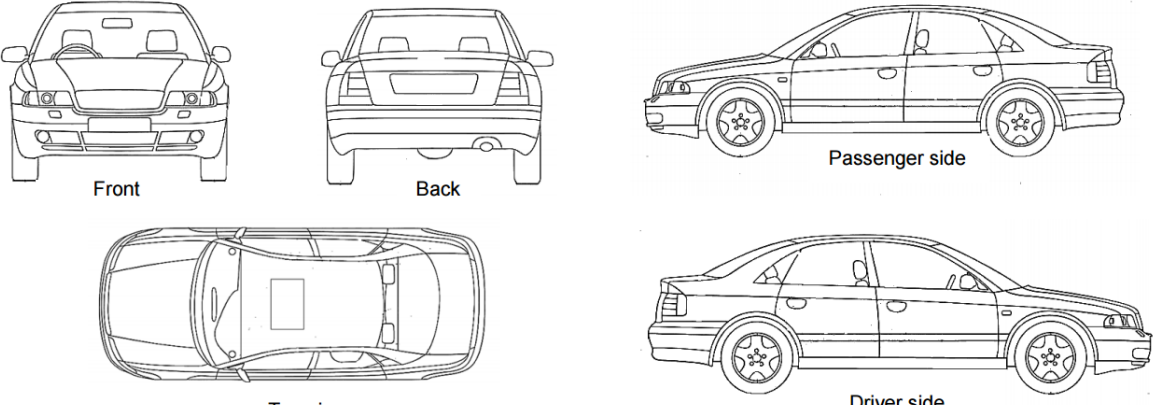
6 Vehicle return checklist

Please use this checklist when returning a vehicle and ensure compliance with the terms and conditions of the leasing arrangement.

Prior to the return of a vehicle:

- The vehicle must be cleaned, well maintained (fully serviced) and presented in a roadworthy condition, registered with all options and accessories fitted at the time of purchase intact.
- All repair work to address unfair wear and tear and /or damage must be completed.

Fair wear and tear consistent with the age of the vehicle and kilometres travelled should be marked on this form as a record and agreement on the condition of the vehicle, between the agency and transport company, prior to return of the vehicle.

Agency Name			
Registration Number		Odometer Reading	
Make / Model			
Removed from Vehicle	eTag <input type="checkbox"/>	Personal items <input type="checkbox"/>	Log sheets <input type="checkbox"/> Fuel cards <input type="checkbox"/> First aid kit <input type="checkbox"/>
Included in Vehicle	2 sets keys <input type="checkbox"/>	Service log book <input type="checkbox"/>	Spare wheel <input type="checkbox"/> Jack & tools <input type="checkbox"/> Lessors vehicle return documents <input type="checkbox"/> Auction advice form <input type="checkbox"/>
Comments			
Condition Key	 /// scrape 1 scratch X minor dent ○ other (note in comments)		
 Front Back Passenger side Top view Driver side			
Agency Representative		Transport Company Representative / Driver	
Name		Name	
Phone		Phone	
Signature		Signature	
Date		Date	