

Telecommunications Purchasing Arrangements (Contract 2210)

Service Provider Registration of Interest

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1. Introduction

1.1. Purpose

The purpose of this document is to define the minimum requirements for registration to become a supplier on whole of government Telecommunications Purchasing Arrangements (TPA).

The document allows for suppliers to register their interest at any time by completing the Response Schedules contained in this form and submitting the completed information to the Contract Authority via [email](mailto:tpa@customerservice.nsw.gov.au) [tpa@customerservice.nsw.gov.au]

1.2. Scope

The scope of this document is to describe the required mandatory evaluation criteria, as a minimum for suppliers to be considered for registration to Contract 2210. This document does not describe further mandatory stages that a supplier must pass through to ultimately become a TPA panel member.

This document includes 2 Key Response Schedules (Schedule 1: Supplier Details and Schedule 2: Mandatory Evaluation) in which the supplier is required to complete in full, including all requested supporting documentation, and return to the Contract Authority.

1.3. Disclaimer

The information and material in this document are general in nature and are intended for your use and information only.

The NSW Department of Customer Service accepts no responsibility for the accuracy or completeness of any material contained in this document and recommends that users exercise their own due diligence with respect to its use.

You may download, store in cache, display, print and copy the information in unaltered form only. You may not transmit, distribute or commercialize the material without the permission of the NSW Department of Customer Service.

Submitting information to this document does not guarantee acceptance to the TPA. The NSW Department of Customer Service wholly reserves the right to admit the supplier upon the periodic TPA panel review, whereby acceptable registered service providers will be contacted to submit for proposal.

2. Service Provider Registration Details

2.1. Mandatory Evaluation Criteria

Suppliers must demonstrate that they meet the following mandatory requirements in respect of the following evaluation criteria:

- Compliance with applicable NSW Procurement policies, legislation and standards
- Australian Licensed Carrier or Carriage Service Provider
- NSW Based Service Delivery
- Advanced pre-qualified supplier under the ICT Service Scheme
- Service Tower Expression of Interest
- Intention to Submit
- Terms and Conditions under TPA Additional Conditions

Details of the requirements for these mandatory criteria are set out below.

2.1.1 Compliance with applicable NSW Procurement policies, legislations and standards

The Supplier must indicate if they comply with applicable NSW Procurement policies, legislations and standards. These policies and legislations includes compliance with the NSW Government Procurement Policy, Supplier Code of Conduct, NSW Work Health and Safety Regulation 2017, NSW Workplace Injury Management and Workers Compensation Act 1998 and the Modern Slavery Act 2018.

2.1.2 Licensed Carrier or Carriage Service Provider

The Supplier must hold a current Carrier Licensee, or be a Carriage Service Provider, under the *Telecommunications Act 1997* (Cth).

2.1.3 NSW Based Service Delivery

The Supplier (or at least one of its nominated subcontractors) must have service delivery operations (not just sales operations or a field office) in Australia.

2.1.4 ICT Service Scheme (SCM0020) Pre-qualification

As a minimum, the Supplier must be either pre-qualified as an advanced supplier under the ICT Services Scheme (SCM0020) or be in the process of becoming pre-qualified as an advanced supplier under the ICT Services Scheme.

Prior to becoming a panel member, the supplier must be pre-qualified as an advanced supplier under the ICT Services Scheme (SCM0020).

Further details regarding the pre-qualification process for advanced suppliers can be found at <https://buy.nsw.gov.au/schemes/ict-services-scheme>

2.1.5 Service Tower Expression of Interest

The Supplier must apply for selection as a Service Provider for at least one of the five service towers and one of three locations in accordance with the request for Expression of Interest. These Service Towers include Fixed Data, Internet, Voice, Network Applications and Mobiles. Location Category includes Metropolitan, Regional and Remote.

2.1.6 Intention to Submit

The Supplier must indicate the service types which the supplier may wish to supply if approved on the TPA panel. These service types include Fixed Data, Internet, Voice, Network Applications and Mobiles.

2.1.7 Terms and Conditions under TPA Additional Conditions

The Supplier must provide compliance response to each terms and conditions listed in the Part C – TPA Additional Conditions document. These additional conditions relates to Head Agreement, Formation, Membership and Term of Panel, Non-Exclusive Panel, Non Obligation to Purchase, Consequences of Removal or Dissolution, Services and Pricing, Pricing, Annual Price Review, Benchmarking, Reporting, Confidential Information, Customer Contract, Dictionary and other.

3. Response Schedules

3.1. Schedule 1: Supplier's details

Please provide the following information and details for your registration of interest.

3.1.1 Respondent identification details

The Supplier

Please submit the information specified below.

Full Name of organisation submitting this registration of interest:	
ABN:	
ACN:	
Trading name (if applicable):	
Business Address:	
Website Address:	
Nominated Representative: (Name / Phone / E-mail)	
Alternate Representative (if any): (Name / Phone / E-mail)	
Signature	

3.1.2 Supplier's details

Legal Entity

Please submit the information specified below.

The Supplier is a: (tick the applicable box)	<input type="checkbox"/> Sole Trader	<input type="checkbox"/> Joint Venture
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Company
	<input type="checkbox"/> Other (provide details)	
	»	

The organisation commenced trading on (date):	
Is the Supplier a subsidiary company? If Yes , the name & ABN of the ultimate holding company is:	Yes / No »
Is the Supplier a holding company? If Yes , the names & ABNs of divisions and subsidiaries are:	Yes / No »
If the Supplier is a sole trader or partnership, the names and addresses of all members of the business are:	Yes / No »
Is the Supplier an Small Medium Enterprise (SME)?	Yes / No »
Is the Supplier an Aboriginal Supplier ?	Yes / No »

3.1.3 Additional Information

Conflict of interests

Please submit the information specified below.

<p>In lodging a registration of interest, are you aware of any real or perceived conflict of interests (including any relevant relationships) existing, which require your disclosure.</p> <p>If the answer is "Yes", disclose the conflict of interest.</p>
>>

3.2. Schedule 2: Mandatory Requirements

Please provide the following information and details to be registered for this required for registration of Interest.

3.2.1 Compliance with applicable NSW Procurement policies, legislation and standards

COMPLIES means in the case of a clause which is of an informative nature only, that the clause has been read and understood; in the case of a clause which imposes a contractual condition, that the condition is agreed to; and in the case of a clause which specifies a characteristic or performance standard to be met by the services to be provided, that the offer is to provide the characteristics or standard.

DOES NOT COMPLY means that the complete contractual condition, or characteristic or performance standard of the clause is not met by the offer. Full details of non-compliance must be stated.

Confirm if you comply with the below policies including but not limited to:	
Compliance with <i>NSW Government Procurement Policy</i>	Choose an item.
Have you read the <i>Supplier Code of Conduct</i> and taken them into consideration in preparing and submitting your response?	Choose an item.
<i>NSW Work Health and Safety Regulation 2017</i>	Choose an item.
<i>NSW Workplace Injury Management and Workers Compensation Act 1998</i>	Choose an item.
<i>Modern Slavery Act 2018</i>	Choose an item.

a. Modern Slavery Act

If it applies to this procurement, does your operations or supply chain comply with the Modern slavery Act?

Choose an item.

If you selected Yes

- Provide details on the steps taken to reduce the risk of modern slavery across your operations and supply chain.

3.2.2 Licensed Carrier or Carriage Service Provider

Please submit the information specified below.

Are you a Licensed Carrier or Carriage Service Provider under the Commonwealth Telecommunications Act 1997?	Choose an item.
Submit the information specified below.	
License Number:	

Attach evidence as embedded document

3.2.3 NSW Service Delivery

Please submit the information specified below.

Does the Respondent have service delivery operations (not just sales operations or a field office) in Australia

3.2.4 ICT Services Scheme (SCM0020) Pre-qualification

Please submit the information specified below.

Is the Respondent an advanced prequalified supplier under the ICT Services Scheme

If no, is the Respondent willing to be an advanced prequalified supplier under the ICT Services Scheme

Where the Respondent willing to be an advanced prequalified supplier under the ICT Services Scheme, please provide the receipt number provided by NSW Buy to demonstrate that the registration process has commenced.

Choose an item.

3.2.5 Service Tower Expression of Interest

The Respondent hereby applies for selection as a Service Provider for the following service towers and locations in accordance with the request for Expressions of Interest:

Service Tower	Location Category		
	Metropolitan	Regional	Remote
Fixed Data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Network Applications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile	<input type="checkbox"/>		

Location Categories

All location categories are defined by population areas determined by Australian Bureau of Statistics data, specifically the Australian Standard Geographical Classification (ASGC) Urban Centres and Localities (UC/L). Boundaries have been defined based on Australian Institute of Health and Welfare Rural, Remote and Metropolitan Areas (RRMA) classifications as listed below.

Structure of the Rural, Remote and Metropolitan Areas (RRMA) classification

Zone		Category
Metropolitan zone	M1	Capital cities
	M2	Other metropolitan centres (urban centre population > 100,000)
Rural zone	R1	Large rural centres (urban centre population 25,000-99,999)
	R2	Small rural centres (urban centre population 10,000-24,999)
	R3	Other rural areas (urban centre population < 10,000)
Remote zone	Rem1	Remote centres (urban centre population > 4,999)
	Rem2	Other remote areas (urban centre population < 5,000)

3.2.6 Intention to submit

Please indicate service types which your organisation may wish to supply if approved on the panel.

Service Tower	Intention to Supply
Fixed Data	•
Internet	•
Voice	•
Network Applications	•
Mobile	•

3.2.7 Terms and Conditions under TPA Additional Conditions

Please provide your compliance response to each terms and conditions from Part C - TPA Additional Conditions document listed below. If you have provided a partial or non-compliant response, please outline your reasoning(s) in the next column.

*Please note that any departures from the terms and conditions may result in the Respondent not shortlisted for participation in subsequent RFP.

	Your Response <i>Fully Comply - C Partial Comply - PC Do Not Comply – DNC</i>	Comments <i>(For partial and non-compliant responses only)</i>
AC.1 General	Choose an item.	
AC.2 Head Agreement	Choose an item.	
AC.3 Formation, Membership and Term of Panel	Choose an item.	
AC.4 Non-Exclusive Panel	Choose an item.	
AC.5 No Obligation to Purchase	Choose an item.	
AC.6 Consequences of Removal or Dissolution	Choose an item.	
AC.7 Services and Pricing	Choose an item.	
AC.8 Pricing	Choose an item.	
AC.9 Annual Price Review	Choose an item.	
AC.10 Benchmarking	Choose an item.	
AC.11 Reporting	Choose an item.	
AC.12 Reporting	Choose an item.	
AC.13 Confidential Information	Choose an item.	
AC.14 Customer Contract	Choose an item.	
AC.15 Dictionary	Choose an item.	
AC.16 Other	Choose an item.	

Please contact the [buy.nsw team](#) if you have any problems or queries regarding the Telecommunications Purchasing Agreements Supplier Registration Form, or alternatively contact [ICT Category Management](#) directly.

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